## How to edit PDF file in Word 2013?

Word 2019 is the first version that allows you to open a PDF, edit it, and resave it as a PDF. Previously, if you want to edit PDF file, that would require Adobe Acrobat X Pro or some other pricey utility. Now, Word 2019 lets you open a PDF the same as if you were opening a word file, make changes to it, then save it again back to PDF format.

To open a PDF file using Word 2019, do the following:

1. Open	Word.	Word
2. Click	the File menu and	New
choos	e Open from the	Open
left pa	ne.	
3. Select	a PDF file you	Microsoft Word Will now convert your PDF to an editable Word document. This may take a while. The resulting Word document will be optimized to allow you
want t	o edit, and double-	to edit the text, so it might not look exactly like the original PDF, especially if the original file contained lots of graphics.           Don't show this message again
click i	t. You will get a	OK Cancel Help
promp	ot that Word will	
conve	rt the PDF and that	
Click	nts may not match.	
	OK.	🕐 PROTECTED VIEW Be careful—files from the Internet can contain visues. Unless you need to edit, it's safer to stay in Protected View. Enable Editing
	if Word displays	contact your instructor to find out if it has been made
the Pr	otected View bar at	
the to	of the document.	
click I	Enable.	
1. After	editing the file, you	
can sa	ve the file as a	Documents     Local Actor Contention (2010)     Actor Contention (2010)
Word	document or as a	Music     Jetto_fontsize_moodle28_20150427(     Section 2.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1
PDF f	ile. Click the File	Videos
tab an	d choose Save As.	
Choos	e a location for the	File name: Accessing_Your_Course.docx
new fi	le. When Word	Save as type: Word Document (*.docx)
displa	ys the Save As	Authors: Word Macro-Enabled Document (*.docm) Word 97-2003 Document (*.doc)
dialog	, you'll notice that	Word Template (*.dotx) Word Marchand Template (*.dotm)
it has	default to its	Word 97-2003 Template (100th)
	ne dron-down	XPS Document (*.xps)
choose	PDF click Save	File name: Accessing_Your_Course.pdf  Save as type: PDF (*pdf)
choos		Authors: Owner Tags: Add a tag
		Optimizer tor: @ Standard (DUblishing Options_  Optimizer tor: @ Standard (Dublishing Options_  Minimum size
		(publishing online)
		Hide Folders Tools ▼ Save Cancel

Notes: Comments and questions, contact sunf@eckerd.edu