Moodle 3.1: Copy Items with the Sharing Cart

The Sharing Cart block allows you to copy and paste Moodle course content, resources and activities between multiple sections of courses within a single course site. The Sharing Cart can copy content only within the same instance of Moodle.

Adding the Sharing Cart block

1. Go to the course homepage and click Turn editing on.
2. Click the Add a block…
3. Select Sharing Cart.

![Sharing Cart block](image)

Adding resources to the Sharing Cart block

1. Go to the course homepage and click Turn editing on.
2. Click Edit next to the item that you want to add to the Sharing Cart.
3. Click Copy to Sharing Cart in the Edit Settings drop-down menu. *The page will refresh with the activity copied to the clipboard.*

![Copy to Sharing Cart](image)

Note: User/student data will be removed; only the activity itself will be cloned to the sharing cart.

Pasting an activity from the Sharing Cart

1. Find the activity or resource that you want to copy to the course site in the Sharing Cart block.
2. Click the Copy to course icon in the Sharing Cart. *An arrow icon next to a box now displays on each section of your course site.*
3. Click in one of the arrow icons to paste the activity into that section. (Click the Cancel link above the topic to stop this action).

Removing the Sharing Cart block

1. Go to the course homepage and click Turn editing on.
2. Click the Delete (X) icon at the top of the block.

Note: If you remove the block from the site, the content of the Sharing Cart will remain and be available when you add it back again.